



**United Community Options of South Florida Charter Schools, Inc.**  
**d/b/a**

**United Community Options of South Florida Charter Schools**  
**Early Beginnings Academy**

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March 17, 2020

Dear Board Members:

Enclosed you will find a record of the actions taken at our Charter School Board Meeting of March 12, 2020.

Board Members present included Raisa Bauza, Valerie Jennings and Jeremy Steinhart.

Staff present included: Linda Gluck, Dr. Debbie Terenzio, Dr. Leigh Kapps, Makeesha Coleman, Betty Rodriguez and Dr. Joe Aniello.

The meeting was called to order at 12:10 PM.

Actions taken:

1. Roll Call was taken and confirmed.
2. The minutes of the meeting of December 12, 2019 were accepted as mailed and presented. (Motion- Raisa Bauza/second-Valerie Jennings) (Vote 3-0).
3. There were no public comments, speakers or public documents.
4. Reports:
  - a. CEO Report – Linda Gluck gave this report.
    - Linda gave the financial report for month ending January 31, 2020. It was noted that we have a current fund balance of \$786,206. Year to date we are ahead of our projected budget by \$120,000. We are slightly behind our budget in revenue due to the need to catch up with the FTE count. Our expenses are under budget by \$135,000 mostly in the area of personnel. Year end projections would be surplus of revenue over expense of approximately \$200,000. The financial report was accepted. (Motion-Raisa Bauza/second-Valerie Jennings) (Vote 3-0).
  - b. Principal's Report – Makeesha Coleman gave this report.
    - Our enrollment for the first semester was 118 students of which 116 we can bill for. Our second semester enrollment is 121 students. It is projected that we will have 8-12 students

testing our at years end. It's estimated that we will have approximately 18 to 20 new students for the new school year.

- An update was given on the accountability report for SPED schools for years 18-19 and 19-20. Pending corrections especially from K-12 General Education to ESE Center.
- It was noted that we are changing our crisis messaging to "School Messenger".
- Up-date was given on pre-K teacher certification for out of field teachers.
- Information was provided on a national accreditation for our EBA programs through Cognia Accreditation.
- We have begun for the first time the Florida State Alternative Assessment (FSAA) testing Program. There are 15 students in grade 3 that would need to take this testing. We are looking for a waiver for four of the students.
- An update was given on our efforts to deal with the coronavirus. We have cancelled all field trips. We are following guidelines set up by the CDC. We're beginning to show a number of staff are sick that are staying home as precautionary measures. ( after this meeting Miami Dade County has closed all schools).

c. Chief Operating Officer Report – Dr. Leigh Kapps gave the report.

- Our Charter School contract which is for five years is ready pending our signatures and then execution by the School System.
- IDEA funding for 2019-2020 of \$88,816 is in the process of being approved.

d. Vice President's Report – Dr. Debbie Terenzio gave the report.

- She noted that there are no Board Members due for the disclosure or governance training this year.
- She gave a short update on legislative activities as concern Charter Schools. We are hoping for an increase in the base student an allocation and teacher salaries.

5. Other business- The following items were approved by vote of 3-0 by motion from Val Jennings and second from Raisa Bauza.

- A) Approval Megan Gasch as out of field Teacher and ESOL agreements.
- B) It was noted that reading endorsement was added as a new requirement for teachers this year. This only affects new teachers this year.

6. Board approval was given for the Additional Safe School Allocation (ASSA) for school hardening grant of \$1995.78. These are for push bar and keypad of the safety gate in the back of the building. (Motion Valerie Jennings/second-Raisa Bauza) (Vote 3-0)

7. Our next meeting will be our Annual Meeting to be held on Tuesday, June 23, 2020 at noon at our Hialeah building.
8. The meeting was adjournment at 1:20 pm

Dated: March 17, 2020

Minutes Submitted by:



Jeremy Steinart, Secretary

cc: Board Members and Officers

Joe Aniello Ed. D., President, UCO of South Florida  
Linda Gluck, CEO, UCO of South Florida  
Debbie Terenzio, Vice President UCO of South Florida  
Leigh Kapps, COO, UCO of South Florida  
Tamika Lewis, Assoc. Dir. of Children's Services, UCO Miami  
Makeesha Coleman, Principal, UCO Charter Schools  
Joe Menendez, CPA