



**United Cerebral Palsy of South Florida Charter Schools, Inc.**

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Early Beginnings Academy  
\*unlocking children's potential

**UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC  
EARLY BEGINNINGS ACADEMY  
LOCATIONS: CIVIC AND NORTSHORE**

December 13, 2016

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of December 8, 2016.

Board Members Present included: Roy Lustig, Anne Steinhart, Silvia Calderon, and Jeremy Steinhart.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Linda Gluck, Makeesha Coleman, Betty Rodriguez, Evelyn Morales, Grace Bracamonte, and Jessica Osman.

The Meeting was opened at 12:10 p.m.

**Actions Taken:**

- 1) The minutes of the meeting of September 8, 2016 were presented and accepted (Motion - Anne Steinhart/Second – Silvia Calderon) (Vote 4-0).
- 2) There were no requests from the Public to speak.
- 3) The Financial Report for month ending October 31, 2016 was given by Linda Gluck. There is a surplus of revenue over expense of \$72,000. This is <\$38,000> behind our plan. Our revenue is down <\$120,000> to our plan due to enrollment being less than anticipated. Also, we are working on a pre-October FTE payment schedule. This is somewhat offset with savings in personnel. We are still in position to have a positive financial outcome at years end. (Motion – Jeremy Steinhart / Second Anne Steinhart) (Vote 4-0)
- 4) Makeesha Coleman gave the principal's report. We continue to learn the new IEP process. We have added two new students in the past month that will be counted in the February FTE.
- 5) Dr. Debbie Terenzio gave the COO report in the absence of Dr. Leigh Kapps. She noted the various staff movements and changes. She also spoke of our pleasure to add music therapy hours.

- 6) There was a board resolution to notify Miami Dade County Public Schools, Charter Schools Office, of our intention to utilize United Community Options of South Florida Charter Schools as a DBA for United Cerebral Palsy of South Florida Charter Schools, Inc. (Motion – Silvia Calderon / Second Jeremy Steinhart) (Vote 4-0)
- 7) There were no Out of Field Teacher approvals or ESOL Agreements required.
- 8) The next meeting will be held Wednesday, March 8, 2017 at NOON at 2700 W 81 Street, Hialeah, FL.

The meeting was adjourned at 1:00pm.

Minutes Submitted by:

  
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Anne Steinhart, Secretary

cc: Board Members  
President, UCP of South Florida  
Vice President, UCP of South Florida  
CEO, UCP of South Florida  
COO, UCP of South Florida  
Associate Director of Children Services, UCP Association of Miami, Inc.  
Principal  
Director of Development, United Cerebral Palsy of South Florida  
Joe Menendez, CPA