



United Cerebral Palsy of South Florida Charter Schools, Inc.
1411 N.W. 14 Street, • Miami, Florida 33125
Phone: (305) 325-1080 • Fax: (305) 325-1313
www.ucpsouthflorida.org



Early Beginnings Academy
*unlocking children's potential

UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC
EARLY BEGINNINGS ACADEMY

December 8, 2015

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of Dec. 8, 2015.

Board Members Present included: Roy Lustig, Jack Schillinger and Silvia Calderon.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Dr. Leigh Kapps, Linda Gluck, Makeesha Coleman, Grace Bracamonte, Evelyn Morales, Betty Rodriguez and Maria Gonzalez.

The Meeting was opened at 12:10 p.m.

Actions Taken:

- 1) The minutes of the meeting of Sept. 3, 2015 were accepted as presented (Motion-Jack Schillinger/Second – Silvia Calderon) (Vote 3-0).
- 2) There were no Public Comments.
- 3) The Financial Report for month ending Oct. 31, 2015 was given by Dr. Joseph Aniello. We have an actual rev. over exp. by \$79,000. This is \$44,000 better than planned Budget. This is resultant of having very little expense in July, as school was not open yet and a slightly better attendance than expected to date. There was discussion as to attendance perhaps dropping slightly as we have had a few students move, etc. However, there is also a question as to if we are getting properly funded. There are a number of potential discrepancies in levels of students and also the State published Rates versus what we are getting from the local DOE.
- 4) Makeesha Coleman gave the Principal's report. We recently had an FTE Audit. The first one in some four years. This is routine, we did very well. Auditor suggested that, although they had no control of it but because of the level of care our students require, we need to be paid more. We had one minor error and may have to repay approximately \$6,000.

- 5) Dr. Leigh Kapps, gave the Executive Director's report. She noted that we are serving 148 students which is at the anticipated level for the first semester. However, the goal level for next semester is 152 which we may not make due to recent student movement.
- 6) There was a review and approval by the Board of Christina McMahon for out of field and ESOL (Motion-Jack Schillinger/Second-Silvia Calderon). (Vote 3-0)
- 7) The Board also approved the District's Standard Student Attire Policy and the Performance Accountability Form for a financial supplement payment. (Motion Silvia Calderon/Second-Jack Schillinger) (Vote 3-0).
- 8) Our next meeting will be Thursday, March 10, 2016 at the Civic Center location.
- 9) The meeting adjourned at 12:50 p.m.

Minutes Submitted by:


Anne Steinhart, Secretary

cc: Board Members and Officers
Vice President and COO, UCP South Florida, Inc.
Vice President and CFO, UCP South Florida, Inc.
Principal
Executive Director, United Cerebral Palsy Association of Miami, Inc.
Director of Development, United Cerebral Palsy of South Florida, Inc.
Joe Menendez, CPA