



United Cerebral Palsy of South Florida Charter Schools, Inc.
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Early Beginnings Academy
*unlocking children's potential

**UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC
EARLY BEGINNINGS ACADEMY**

September 4, 2015

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of Sept. 3, 2015.

Board Members Present included: Roy Lustig, Anne Steinhart, Jack Schillinger, Marianne Bennett and Silvia Calderon.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Dr. Leigh Kapps, Linda Gluck, Makeesha Coleman, Betty Rodriguez, Evelyn Morales, Grace Bracamonte and Maria Gonzalez.

The Meeting was opened at 12:10 p.m.

Actions Taken:

- 1) The minutes of the meeting of June 3, 2015 were presented and accepted (Motion- Anne Steinhart/Second – Jack Schillinger) (Vote 5-0).
- 2) There were no Public Comments.
- 3) The Financial Report was given by Dr. Joseph Aniello. The Financial Statement for month ending July 31, 2015 was presented. There is very little activity in July since the school year starts in August. There was a lengthy discussion of the problems we encounter in understanding the actual funding formulas from DOE especially in light of the fact that the statements accompanying the payments are not technically correct.
- 4) The Audit for FYE 2015 was presented and accepted. It was a very successful year financially. We had a surplus of \$100,000. Our net assets are now \$252,000. (Motion – Jack Schillinger/Second – Anne Steinhart) (Vote 5-0).
- 5) The Budget for Year 2015-2016 was as previously presented. The Budget is approximately \$2,100,000 with a projected surplus of \$19,000. We are serving approximately the same number of students as last year. (Motion – Marianne Bennett/Second – Jack Schillinger) (Vote 5-0).

- 6) Makeesha Coleman gave the Principal's Report. She noted our current enrollment is 148 students. We have increased the teacher assistance salaries by 50 cents per hour. We are also structuring a small salary increase for teachers and other staff based on performance.
- 7) Dr. Leigh Kapps gave the Executive Director's Report. She noted that enrollment to start the year was much more than last year. We are having the same problem we have every year, we lose teachers a week or so before school starts as the school system offers them last minute positions and they have to start immediately. We are trying to cut down the cost of transportation with one less bus. We will see if this works out.
- 8) Approvals were given for out of field teachers. Tania Aranda and Dora Gervasi. Approval was given for ESOL for Dora Gervasi. (Motion-Jack Schillinger/Second-Marianne Bennett). (Vote 5-0).
- 9) It was noted that our Lease at North Shore is extended for ten more years.
- 10) Our next meeting will be Dec. 8, 2015 at noon at 1411 NW 14 Avenue, Miami, FL
- 11) The meeting adjourned at 1:00 p.m.

Minutes Submitted by:


Anne Steinhart, Secretary

cc: Board Members and Officers
Vice President and COO, UCP South Florida, Inc.
Vice President and CFO, UCP South Florida, Inc.
Principal
Executive Director, United Cerebral Palsy Association of Miami, Inc.
Director of Development, United Cerebral Palsy of South Florida, Inc.
Joe Menendez, CPA