



**United Cerebral Palsy of South Florida Charter Schools, Inc.**  
**D/B/A United Community Options of South Florida Charter Schools**  
**D/B/A Early Beginnings Academy**  
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March 8, 2022

Dear Board Members:

Enclosed you will find a record of actions taken at our Charter School Board Meeting of February 10, 2022.

Board members present in person included: Dr. Debbie Terenzio, Dale Jennings and Valerie Jennings

Board members not present: Daphne Jean-Pierre and Raisa Bauza

EBA Charter School Staff present included: Makeesha Coleman, Quality Assurance Principal and Meaghan Gasch, Principal

UCO of South Florida Staff present included: Ms. Linda Gluck, President/CEO, Ms. Betty Rodriguez, CFO and Dr. Tamika Lewis, COO and Conflict Resolution Designee

The meeting was called to order at 12:15 pm.

Actions Taken:

1. Roll Call was taken and confirmed. Board members present in person met quorum. (Quorum for board members: 60% attended in person).
2. There were no public speakers.
3. The unofficial minutes of November 18, 2021 that were emailed on January 19, 2022 were accepted as the official minutes as presented. (Motion - Valerie Jennings/second - Dale Jennings) (Vote 3-0)
4. Reports
  - a. The Financial Report was presented by Linda Gluck.
    - i. The Charter School financial statements were presented for the period that ended on December 31, 2021.
      1. It was noted that the company has total assets of \$1,520,232, total liabilities of \$431,001 and a fund balance of \$1,089,231.

Year to date there is a net deficit of (\$61,364) compared to a budgeted net deficit of (\$27,123), which is worse than projected by (\$34,240).

2. Total revenue as of December is \$1,133,974, which is less than our budget by (\$197,786). There was a reduction of 16.46 FTEs from our budget of 124.46 FTEs. Part of the problem is that fewer of the students scheduled to transfer from Diamond Minds ended up coming to Charter after all due to transportation & other issues. Also, Omicron caused a reduction in enrollment we did not anticipate.
  3. Total expenses are \$1,195,337, representing a savings compared to budgeted expenses of \$163,546. The savings include a savings in personnel of \$76,588, and operating expenses/purchased services/admin fees of \$86,957.
- b. The Quality Assurance (QA) Principals' Report was presented by Makeesha Coleman.
- i. The American Rescue Act's Elementary and Secondary Relief Fund (ARP-ESSR) has a \$250,452 total allocation for 11/2021 to 9/2/24. We expect to receive \$167,051 this year, which is 2/3<sup>rd</sup> of the allocation pending budget and narrative directions. These funds will be paid on a reimbursement basis.
  - ii. Pending \$40k to be reimbursed for ESSER I but there is only one person to handle the reimbursements for 150 charter schools.
  - iii. The kindergarten students have the ACCESS Points (modified curriculum) added back to their educational program options per state revisions to law. It requires a 12 point checklist for students including a psycho-educational evaluation. A request was submitted to allow EBA staff to act as Local Education Agency (LEA). There are issues with scheduling Staffing Specialist and School Psychologist from MDCPS.
  - iv. The EBA ESE Compliance Report was completed and compliance passed. Meaghan and Maria were congratulated for seeing it through. Limited clerical errors were found.
  - v. EBA completed the school-wide required mental health training on 1/21. All new hires will be required to attend the training as well going forward.
- c. The Chief Operating Officer Report was presented by Dr. Tamika Lewis (Conflict Resolution Designee).
- i. The Cognia Accreditation visit is scheduled for April 17-21, 2022.
  - ii. Stakeholder survey feedback data was reviewed. The parent surveys averaged 3.76 out of 4.0, which is classified as "extremely favorable". Only 24 out of 108 families completed the survey and we are contacting each family directly to ensure they complete the survey.
  - iii. Goals for 2022 were reviewed and discussed.

- d. The Board Chairperson Report was presented by Dr. Debbie Terenzio.
  - i. Makeesha Coleman has been elected the new chairperson of the Young Children with Special Needs and Disabilities Council for Miami Dade County.

Action Items Requiring Board Approval (Motion - Valerie Jennings/second - Dale Jennings) (Vote 3-0)

- e. Out of Field Teacher Review and Approval
    - i. Reading Endorsement Out-of-Field
      - 1. Carolina Hidalgo-Daza
      - 2. Julerys Diaz Hance
      - 3. Maria Alva
      - 4. Meaghan Gasch
      - 5. Cora Brown
      - 6. Kalani Bihn
      - 7. Nicole Bohnett
    - ii. ESE K-12 Out-of-Field
      - 1. Nicole Bohnett
  - f. ESOL Agreements
    - i. Kalani Bihn
    - ii. Nicole Bohnett
  - g. Governing Board Requirements
    - i. There are no training requirements due at this time.
    - ii. There will be Board member changes for 2022-2023 school year. The new parent representative will be Deshaun Charles. Raisa will be transitioning from parent representative role and Daphne will be giving her possible resignation.
  - h. The Board accepted Form 990 for calendar year ending June 30, 2021.
  - i. In regards to the North Shore Lease, we will be notifying the hospital new owners to terminate lease effective March 1, 2022 instead of June 2025.
  - j. We had some additional funding from the Safety and Security for School Buildings in the amount of \$2,042.61 to update lobby/vestibule area.
  - k. The Additional Safe Schools Allocation (ASSA) issued additional funds in the amount of \$5,165 from MDCPS, in addition to Safe School Officer funding, for lobby magnetic door with security lock and monitoring.
5. The next Meeting will be the Annual Board Meeting on Thursday, May 26, 2022 at Noon at Early Beginnings Academy 1411 NW 14 Avenue, Miami, FL 33125
6. Adjournment

Dated: March 8, 2022

Unofficial Minutes submitted by:

  
Debbie Terenzio, Chairperson/President

CC: Board Members/Officers

Joe Aniello Ed. D., Board Chairman, UCO of South Florida

Linda Gluck, CPA, President/CEO, UCO of South Florida

Betty Rodriguez, CFO, UCO of South Florida

Tamika Lewis, Ph.D., COO, UCO of Miami, Broward & Palm Beach

Makeesha Coleman, Quality Assurance Principal, UCO Charter Schools/EBA

Meaghan Gasch, Principal, UCO Charter Schools/EBA

Joe Menendez, CPA, Auditor