



United Cerebral Palsy of South Florida Charter Schools, Inc.
D/B/A United Community Options of South Florida Charter Schools
D/B/A Early Beginnings Academy
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September 29, 2021

Dear Board Members:

Enclosed you will find a record of actions taken at our Charter School Board Meeting of August 12, 2021.

Board members present in person included: Dr. Debbie Terenzio and Valerie Jennings

Board members present via zoom included: Raisa Bauza, Daphne Jean-Pierre and Dale Jennings

EBA Charter School Staff present included: Makeesha Coleman, Quality Assurance Principal and Meaghan Gasch, Principal

UCO of South Florida Staff present included: Ms. Linda Gluck, President/CEO, Ms. Betty Rodriguez, CFO and Dr. Tamika Lewis, COO

The meeting was called to order at 12:05 pm.

Actions Taken:

1. Roll Call was taken and confirmed. Board members present in person met quorum and all members in attendance exceeded quorum. (Quorum for board members: 40% attended in person, 60% attended virtually).
2. The Board welcomed Meaghan Gasch as Co-Principal of Early Beginnings Academy.
3. The unofficial minutes of May 27, 2021 that were emailed on July 23, 2021 were accepted as the official minutes as presented. (Motion - Valerie Jennings/second - Raisa Bauza) (Vote 5-0)
4. There were no public speakers.
5. Reports
 - a. The Financial Report June 30, 2021 was presented by Linda Gluck.
 - i. The Charter School financial statements were presented for the period that ended on June 30, 2021.

1. It was noted that the company has total assets of \$ 1,303,325 and total liabilities of \$135,857. Year to date there is a net surplus of \$263,300 compared to a budgeted surplus of \$10,901, which is better than projected by \$252,399.
 2. Total revenue for the year is \$2,826,146, more than our budget \$236,600. Revenue includes a restricted donation from Dr. John T. McDonald for \$25,000, which is used for therapy and various unrestricted donations of \$1,690, as well as interest income of \$2,343.
Revenue from the State of Florida as of June is \$2,797,113, which is more than our budget by \$232,568. We projected enrollment for the year to be 116 students, with a 2% down factor, which makes it 113.68 FTEs.
We received a Safe School Officers allocation of \$61,763. This is in addition to the Safe Schools annual allocation received via the FEFP monthly invoice of \$8,851. We also received a total of \$83,476 in capital outlay against a budget of \$69 thousand, which represents \$14,476 more than we budgeted. In addition, we received \$93,346 from IDEA.
 3. Total expenses for the year are \$2,562,846, compared to budgeted expenses of \$2,578,844, a savings of \$15,798. The savings include a savings in personnel of \$117,785 and purchased services/Admin fees of \$110,699. There was an overage in Operating expenses of (\$212,686).
 - ii. The Cost Report for 2020-2021 was prepared and submitted to the Charter School Office on or before the due date of 08/02/2021.
 - iii. The 2021-2022 Annual Budget was approved as presented. There is a budgeted net surplus for the year of \$3,357, budgeted revenue of \$2,846,241 and budgeted expenses of \$2,842,873. Review and Board Approval required for submission on August 16, 2021. (Motion - Valerie Jennings/second - Raisa Bauza) (Vote 5-0)
- b. Quality Assurance Principals' Report was presented by Makeesha Coleman.
- i. A PBS South Florida video was presented called "Count Down to the Classroom". PBS interviewed EBA regarding our response to COVID-19 and returning to the classroom.
 - ii. For the fall re-opening of school we are projecting 127 students.
 - iii. The Board approved to submit a request to an amendment to the contract to allow K-2nd grade non-modified curriculum. (Motion - Valerie Jennings/second - Raisa Bauza) (Vote 5-0)
 - iv. There are new grants under ESSER II, which are ESSER II Lump Sum in the amount of \$27,690.58, ESSER II Tech Assistance in the amount of \$5,571.90 and ESSER II Academic Acceleration in the amount of \$22,286.78. All three were submitted and we are starting to get

- feedback on. (Motion - Valerie Jennings/second - Raisa Bauza) (Vote 5-0)
 - v. The old grants ESSER I, Title IV, reimbursements were submitted, and the First ESSER II, the budget narrative was submitted.
 - vi. Alyssa's Law Implementation was discussed. EBA has selected Raptor. The state has not yet executed any of the contracts. Raptor must be implemented by August 23.
 - vii. There has been changes to Eligibility Determinations for Modified Curriculum and Placement by the State. The changes are seen in amendment to Rule 6A-1.0943, F.A.C., Statewide Assessment for Students with Disabilities and Rule 6A-1.09401, F.A.C., Student Performance Standards. The most significant change is the cognitive disability score was changed to 67 from 70 and there is no more non-modified curriculum for grades kindergarten and up.
 - viii. The Charter School Principal's Meeting was unclear about the District's plan for COVID. The District has not decided if they are mandating or not mandating masks in public schools or how they will handle attendance reporting if the student is quarantining at home.
 - ix. The transportation office presented and identified that FEFP funding covers 25% of the total cost to transport students.
- c. Chief Operating Officer Report was presented by Dr. Tamika Lewis.
- i. IDEA Grant for 2021-2022 was submitted on June 25, 2021 and it is pending approval.
 - ii. The North Shore campus has no updates at this time.
 - iii. There has been some discussion about registration of the EBA logo and tagline. In order to get it registered, you have to show usage of the logo and tagline across a variety of media and EBA has not done that yet. We will hold off on the registration process until we are ready.
6. Action Items Requiring Board Approval (Motion - Daphne Jean-Pierre/second – Dale Jennings) (Vote 5-0)
- a. The following Out of Field Teachers were presented and approved
 - i. Carolina Hidalgo-Daza
 - ii. Cora Brown
 - iii. Nia Terrier
 - iv. Claudine Lafrance
 - v. Julerys Diaz-Hanz
 - b. The following ESOL Agreements were presented and approved
 - vi. Nia Terrier
 - vii. Julerys Diaz-Hanz
 - viii. Cora Brown
 - ix. Claudine Lafrance

- c. ASD (Autism Spectrum Disorder) add non-modified to our charter contract for 2022-23 SY. This will capture the students that test out of our program. We also will want to include hospital home bound students for those students that are unable to come in due to illness. The Board approved a Board Resolution to be sent to Charter School Office.
 - d. The amended Bylaws were presented and approved. The mission was updated and removed the common goal.
 - e. The 2021-2022 Lease renewal between UCO of Miami and Early Beginnings Academy, which was due Aug. 6, 2021, was presented and approved.
 - f. The 2021-2022 Management/Educational Services Provider (ESP) Agreement renewal, which was due Aug. 9, 2021, was presented and approved.
 - g. There are no Governing Board requirements. No Board action is needed.
 - x. Governing Board Disclosure Form - Update submitted for Val Jennings
 - xi. Governing Board 4 hour training - Completed by Debbie Terenzio and Dale Jennings
 - xii. Governing Board 2 hour update training - None due
7. Next Meeting: Thursday, November 18, 2021 at noon at Early Beginnings Academy
1411 NW 14 Avenue, Miami, FL 33125
8. Meeting adjourned at 12:40 PM

Dated: September 29, 2021

Unofficial Minutes submitted by:


Debbie Terenzio, Chairperson/President

CC: Board Members/Officers
Joe Aniello Ed. D., Board Chairman, UCO of South Florida
Linda Gluck, CPA, President/CEO, UCO of South Florida
Betty Rodriguez, CFO, UCO of South Florida
Tamika Lewis, Ph.D., COO, UCO of Miami, Broward & Palm Beach
Makeesha Coleman, Quality Assurance Principal, UCO Charter Schools/EBA
Meaghan Gasch, Principal, UCO Charter Schools/EBA
Joe Menendez, CPA, Auditor